



UNITARIAN UNIVERSALIST CHURCH  
OF JACKSONVILLE

***“By serving compassionately and connecting authentically we change the world.”***

**UUCJ Board Meeting Minutes** Zoom Conference Call Tuesday, May 3, 2022 6:00pm - 8:20 pm

Amended and approved at June Board meeting

### Attendees

Board Members in attendance : Yanella Parra, Meg Rohal, Teri Mitchell, Munsell McPhilips, Nancy Murrey-Settle, Vince Ober, Rev. Lee Anne Washington. Guest: Craig Deloach, David Lafitte joins at 6:42.

### Agenda

1. Call to Order –(6:05 PM)
2. Chalice Lighting, Board Covenant, Process Observer, Board Training
3. Approval of Minutes, Approval of Agenda (See agenda for links to reports)
4. Continuing Business:
5. New Business:
7. Close of Meeting

### Discussions and Observations

1. Check-ins: Challenged, overwhelmed, anxious, security, boundaries, equanimity, frustrated.
2. Board Training 6:09
3. Treasures Report 6:15 Expect deficit if buildings repairs that are needed are to be addressed. Parking lot, tree removal, leaky roof. We need a true monetary figure to know what we are dealing with. A Brian Kinkaid (property manager) will charge 2,700 to evaluate the property and give an estimate of the cost to bring the property up to code. Expect a deficit. Options are to repair (where to get money), move locations, and hybrid solutions. Not enough in board reserve to cover. Foundation has a limit of 4% per year to contribute, the mission of the Endowment is to ensure that UUCJ carries on into perpetuity. Suggestion to hire a property manager.
4. 6:45 Continuing Business.6:47 Campus Security  
Review of vandalism and break-ins on campus. Will invite JSO to send an officer to review the campus and advise. Much concern over the safety of the congregation during service, the safety of staff, and the security of property. Much discussion over the security of the campus.
5. Table Document Management discussion until June.
6. Meg is assisting Karen K. with leadership development.



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7. Minister Evaluation 7:42. Need to have training on Friday 6th, 11-12 pm
8. Review of a previous agreement with Rev. Lee Ann regarding use of moving expenses to apply to student loan debt.
9. Hope Clayton's surgery is believed to be related in part to an injury sustained while at UUCJ which aggravated an existing condition. Hope tripped on a front walkway juncture that was in disrepair.

## Decisions

1. Motion to approve Minutes of April Meeting. McPhillips/Mitchell 5/0
2. Motion to approve Agenda and Consent Agenda McPhillips/Rohal 5-0
3. Town Hall meeting to discuss financial concerns need to be held. May 22, 2022, Yanella will conduct.
4. Agreed to allow JSO station to stop and give them code to the bathroom.
5. Minister Eval training will be conducted Friday May 6th 11am-Noon.
6. Consensus agreement that the Board is aware of and honoring the previous contractual agreement to allow the minister to apply moving expenses not used to retire student loans in an amount not to exceed 2,400 dollars.
7. Consensus to cover co-pay, deductible, and relevant out-of-pocket expenses for Hope Clayton surgery related to medical treatment for this slip and fall injury.
8. Motion to enter executive session. MurreySettle/PcPhillips 5-0
9. Motion to adjourn Mitchell/McPhillips 5-0 8:20

## Action Items

1. Town Meeting, May 22

## Next Meetings

- Tuesday, June 7. Opening Words, Rev. Lee Ann Washington.

SUBMITTED by Nancy Murrey-Settle, Board Secretary