



UNITARIAN UNIVERSALIST CHURCH
OF JACKSONVILLE

“By serving compassionately and connecting authentically we change the world.”

UUCJ Board Meeting Minutes Zoom Conference Call Tuesday, September, 2021 6:00pm - 8:50pm

Approved at October Meeting

Attendees

Tessie Bond, Elizabeth Dion, Munsell McPhillips, Teri Mitchell, Nancy Murrey-Settle, Vince Ober, Gary Rhodes, Lee Anne Washington. Karen Kempf observed for a portion.

Agenda

1. Call to Order –(6:01 PM)
2. Chalice Lighting, Board Covenant, Process Observer, Board Training
3. Approval of Minutes, Approval of Agenda, Approval of Consent Agenda
4. Continuing Business: Reopening Plan, RE Program, Calendar and Programming, Transition Team, Mission Funding, TRIBE Pilot, Board Retreat
5. New Business: Tuition Assist Plan/CARES Act, Executive Session, Parliamentarian
6. Board Assignments
7. Close of Meeting

Discussions and Observations

1. Discussion prior to the approval of August minutes regarding the definition of quorum and number of members needed to vote and conduct business. The UUCJ bylaws state that the quorum for a Board meeting is 5. See decision 1 for results
2. Reopening Plan. Always changing with different variants. Covid cases are on the decline in Jax but still high. Will ask New Normal Team to look at new guidelines by the UUA and the CDC to relax reopening plans for the fully vaccinated with continued emphasis on hybrid options to make programs accessible to all.
3. Youth RE program. Discussed Personnel Committee recommendation to not begin advertng for an RE Coordinator although the board had requested such for past two months. Discussed next steps in RE Programming.
4. Rev. Lee Anne discussed a plan to reinvigorate the small covenantal groups starting in January.
5. Discussed functions of MFTT and COM. (Ministerial Formation Transition Team / Committee on Ministry)
6. Adoption of CARES act proposal.



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7. Encouragement to join TRIBE pilot
8. Discussed possible retreat options for board and congregation in the future.
9. Discussion on the use of parliamentarian. Suggested in bylaws, but not required. Roberts Rules of Order vs consensus decision making. In January, Board agreed to use consensus as much as possible..

Decisions

1. MOTION to accept the August minutes as presented. Including agreement to conduct business by a vote of a majority of the quorum of 5. Defining majority of 7 board members as 4. RHODES/MURREY-SETTLE. Approved 4-1 with 1 abstention.
2. MOTION to accept September agenda as submitted. BOND/MCPHILLIPS. Approved 6-0
3. MOTION to accept the September Consent agenda as amended. BOND/DION. Approved 5-0 with 1 abstention.
4. Consensus AGREEMENT to wait until the next New Normal Team meeting to look at the date to resume in-person services.
5. Consensus AGREEMENT to begin work on revitalizing the youth RE program by asking Rev. Lee Anne to organize a meeting of families to gain stakeholder input.
6. Consensus AGREEMENT to request that portfolio leaders ask chairs to provide Virginia information of all events so that they can be put into the calendar.
7. Consensus AGREEMENT to use only the MFTT for now. The COM will be inactive at this time.
8. MOTION to adopt the proposal of CARES Act at UUCJ as written. DION/RHODES. Approved 6-0
9. MOTION to accept Mission Charter as written BOND/MITCHELL 6-0
10. MOTION to move to Executive Session. DION/MCPHILLIPS.
11. MOTION to leave Executive Session BOND/RHODES. Approved 6-0.
12. MOTION to accept the housing allowance portion of the salary and housing paid to Reverend Lee Anne Washington in 2,000 per month or 24,000 per year. DION/MURREY-SETTLE. Approved 6-0.
13. MOTION to invite Ron Hersom to have a memorial service and inurn his ashes in the columbarium at Unitarian Universalist Church of Jacksonville. BOND/MCPHILLIPS. Approved 6-0
14. Consensus AGREEMENT to NOT appoint a parliamentarian.
15. MOTION to adjourn MITCHELL/RHODES. Approved 6-0 at 8:50 pm.

Action Items



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1. Nancy will send Rev. Lee Ann an email list of families for the RE Program.
2. Rev. Lee Ann will organize meeting(s) with families and interested parties regarding the needs of the Youth RE Program.
3. Nancy will create an online form for reporting event information to Virginia for calendaring.
4. Rev Lee Ann will ask MFTT to submit the charter to Board for approval.
5. Liz and Munsell will draft a letter to Ron Hersom on behalf of the Board.
6. Vince will continue with the mission funding drive with board assistance. Next meeting Sep 14th, (later changed to Sep 21.)
7. Gary is organizing zoom mission funding events.
8. Teri advertising social justice opportunities.
9. Tessie will continue to monitor the “Tribe” pilot.
10. ALL: Brush up meeting processes, ie “what is purpose of the consent agenda?”
11. NNT will make recommendations to the Board at the next meeting.

Next Meetings

- Virtual meeting on Tuesday 9/21/2021, 6:00 pm (Mission Fund Drive)
- Virtual meeting on Tuesday, 10/5/2021, 6:00 pm (Regular Board Meeting. Opening Words Munsell McPhillips)

ADJOURNED at 8:50 pm MITCHELL/RHODES motioned and Approved 6-0

SUBMITTED by Nancy Murrey-Settle, Board Secretary