

**Unitarian Universalist Church of Jacksonville
Draft Board Meeting Minutes
November 3, 2020**

BOARD MEMBERS IN ATTENDANCE: Tessie Bond, Liz Dion, Rev. Paul Johnson, Vince Ober, Penny Reid, Gary Rhodes, Jennifer Tucker, Blanche Williams, Karen Smith-Scott

GUESTS: Karen Kempf, Teri Mitchell

ORDER OF BUSINESS

I. **CALL TO ORDER**– The meeting was called to order at 6:03 p.m. by Penny Reid, President

II. **OPENING WORDS** – Opening words provided by Gary Rhodes

III. **APPROVAL OF AGENDA**

MOTION: Approved 6-0.

IV. **APPROVAL OF MINUTES** –

MOTION: To approve the Board meeting minutes of October 6, 2020 as amended.
Approved: 6-0.

V. **CONSENT AGENDA**

- A. **President’s Report** – Email report
- B. **Ministers’ Reports** – Email report
- C. **Utilization Reports** – No report
- D. **Board Reports**
 - 1. **Inreach** – No report
 - 2. **Operations** – No Report
 - 3. **Outreach** – No Report
 - 4. **Stewardship** – No Report
 - 5. **Personnel Committee** – No Report
 - 6. **Capital Campaign** – No report
 - 7. **Other** - No report

MOTION: To approve the consent agenda as presented. Approved: 6-0.

VI. **REPORTS**

A. **Treasurer’s report – Liz Dion**

Actual amount pledged to date = \$204,648, exceeding the budget amount.
Total other income includes \$27,425 loan from the Payroll Protection Program. The loan amount was spent in May and June. No update on status of application for forgiveness. Expenses continue below budgeted amount for the year.

B. **“New Normal”/Virtual Church Update** – Discussion of reopening issues. Determined that, given current status of Covid-19 cases in Duval, Clay, St. Johns, and Nassau counties, we should inform congregation that we will look to reopening in May of 2021. Several groups are thriving, and the Sunday morning classes are larger than they were pre-Covid.

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VII. OLD BUSINESS

A. Virtual Congregational Meeting –

a. **MOTION:** To approve agenda for Congregation Meeting as presented.

Approved: 6-0.

b. **MOTION:** To approve proposed 2021 Budget as presented by Finance Team.

Approved: 6-0.

B. Foundation Repair – Brief discussion of ongoing issues with occasional vandalism at night on the UUCJ property. Building and Grounds working on repairs to storeroom doors.

C. Mission Funding – As of Saturday, October 31, 55 pledges have been received, for a total of \$112,515. This represents a \$8,382 increase compared to 2020 pledges. Phone calls by four members of the congregation will begin this week.

VIII. NEW BUSINESS -

A. Southern Region Leadership Training: Rev. Paul proposed sending new board members and himself to the Southern Region Leadership Training in 2021. This is a virtual program and would be significantly less expensive (\$75/person) than the usual in-residence training.

MOTION: To approve church expenditure to support attendance at the Southern Region Leadership Training. Rev. Paul's expense to come from his professional expenses. Approved, 6-0.

B. Board/Minister Covenant:

MOTION: To approve Board/Minister Covenant as presented, and to distribute to congregation for information and transparency. Approved: 6-0

C. Board/Minister Goals: Discussion of goals based on suggestions from various members of the board. Based on this discussion, goals chosen were.

- Enhance the frequency of communication with the congregation through multiple venues, including the weekly Eblast, Facebook, and emails to the congregation.
- Begin the process of developing a deeper understanding of Shared Ministry using resources provided by Rev. Carmen.
- Commitment to intentional and enhanced Shared Ministry for UUCJ as we move into the future.
- Board agreed to begin looking at resources recommended by Rev. Carmen Emerson at mini-retreat. Will meet 12/6/2020 to begin discussion.
- Goals will be shared with the congregation.
- Agreed that incoming board would want to develop its own goals.

MOTION: To approve selected goals for the remainder of the year, and to share with congregation.

Approved: 6-0

D. Board adjourned to executive session to discuss possible nominees for 2021 UUCJ Board of Directors.

MOTION: To approve nomination of Munsell McPhillips, Nancy Murrey-Settle and Teri Mitchell for the 2021 Board of Directors. Approved: 6-0

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E. UU 101 Discussion – Open discussion of issues related to communication of the UU 101 document via email. Discussion created dissension within the board. Karen Smith-Scott and Blanche Williams resigned from their board positions. Jennifer Tucker, scheduled to cycle off the board, volunteered to take the final year of Smith-Scott’s position. Smith-Scott announced she would attend December board meeting.

MOTION: To appoint Tucker for additional one year on the Board of Directors.
Approved: 5-1.

Note: The appointment of Tucker will be presented to the congregation for approval at the December 13, 2020 Congregational Meeting.

F. Board Minutes Process: Tabled due to time constraints. Penny will develop email “etiquette” recommendations/procedure at December board meeting.

IX. ANNOUNCEMENTS

- Next Board Meeting – December 1, 2020
- November 4 Opening Words – Karen Smith-Scott
- Board Minutes for December meeting –

X. ADJOURNMENT

MOTION: To adjourn. Approved 6-0.

There being no further business the meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Penny Reid