

Unitarian Universalist Church of Jacksonville

Draft Board Meeting Minutes

October 6, 2020

**BOARD MEMBERS IN ATTENDANCE:** Penny Reid, Vince Ober, Rev. Paul Johnson, Liz Dion, Jennifer Tucker, Gary Rhodes, Tessie Bond, Blanche Williams

**ABSENT:** Karen Smith-Scott

**ORDER OF BUSINESS**

I. **CALL TO ORDER**– The meeting was called to order at 6:03 pm. by Penny Reid, President

II. **OPENING WORDS** – Opening words given by Vince Ober

III. **APPROVAL OF AGENDA**

**MOTION: (Bond/Williams)** – To approve agenda.

Penny asked to add planning for annual meeting and discussion about December services.

**MOTION: (Bond/Williams)** - To approve agenda with the addition of planning for annual meeting and discussion of December services. Approved 6-0.

IV. **APPROVAL OF MINUTES** –

**MOTION: (Bond/Williams)** - To approve the Board meeting minutes of September 1, 2020. Approved – 6-0.

**MOTION: (Bond/Williams)** – To approve the Board’s Executive Session meeting of September 1, 2020. Typo errors were noted and corrected. Approved – 6-0.

V. **CONSENT AGENDA**

A. **President’s Report** – No report

B. **Ministers’ Reports** - No report

C. **Utilization Reports** – No report

D. **Board Reports**

1. **Inreach** – No report

2. **Operations** – No Report

3. **Outreach** – No Report

4. **Stewardship** – No Report

5. **Personnel Committee** – No Report

6. **Capital Campaign** – No report

7. **Other** - No report

**MOTION: (Bond/Rhodes)** – To approve the consent agenda as presented. Approved 6-0.

VI. **REPORTS**

A. **Treasurer’s report – Liz Dion**

Working on "payroll forgiveness".

Working on end of year projection.

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Notice to congregation about the annual congregational meeting needs to be sent between the 12th and 19th of November.

Action item- Penny will contact the Finance Team for information to help with budget workshop presentation.

Action item- Penny will contact the Transition Team to see what information they saved from the workshops.

Tentative date for Budget meeting, October 17th @ 10am

Action item- Penny will email Tom to confirm date.

**B. "New Normal"/Virtual Church Update (Vince) –**

Groups have been meeting virtually and, on occasion, outside the church.

Need to set-up/improve church technology for transmitting services.

Still working on logistics for opening campus (still waiting for infection rate to reach the level necessary).

Building and Grounds will be replacing AC/Heater filters to address Covid issues.

Need to have AC people check air flow/air change rate.

**VII. OLD BUSINESS**

**A. Virtual Congregational Meeting –**

Discussion on how to manage the voting process and the membership confirmation needed to conduct business at the meeting.

Board consensus was to use simple "hands up" method for voting and membership will be checked upon entry to the meeting. Use of proxy voting may be considered for those without computers.

LDC is inactive at this time.

We have no candidates for board positions opening up at end of year.

Penny asked board members to make personal appeals to those they see as potential candidates.

Action item-Jennifer will make a general appeal, on Facebook and in EBlast, to congregation for interest in becoming board members.

**B. Foundation Repair (Gary)–**

Nothing new has been done about the foundation repair but work will be continued to fix the problems.

**C. Mission Funding –**

Service appeal was well done and received positive feedback.

Another Eblast request will be going out.

Penny asked Tom Larson to do a "stewardship moment" appeal on Sunday.

Phone calls to follow-up on appeals will be made in about two weeks. Five volunteers to make phone calls were identified.

**VIII. NEW BUSINESS - Ratification of E-Motions:**

**MOTION (Bond/Williams):** To ratify the e-motion adopted by the Board 6-0 September 16, 2020 to approve the contract between the UUCJ Board and Reverend Paul Johnson as

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presented by Penny Reid on behalf of the Board's Ministerial Search Team and to authorize Penny to finalize such contract with Reverend Paul. Approved 6-0.

**MOTION: (Bond/ Ober)** - To ratify the e-motion adopted by the Board 6-0 September 6, 2020 that UUCJ reopen the building grounds for small group gatherings (maximum of 15 people) for outside meetings, with adherence to Guidelines for Church- Sponsored Outdoor Gatherings. Approved 6-0

**Minister's Comments –**

Minister will be conducting a Start-Up Workshop for board and minister to discuss goals for upcoming year.

Workshop will be facilitated by Reverend Carmen Emerson. Date is set for October 18th, at at 2 pm.

Rev. Paul requested designation of \$2,400 of his compensation as housing.

**MOTION: (Dion/Bond)** - To approve minister's request to designate \$2,400 of his compensation as housing allowance. Approved 6-0.

Reverend Johnson will be conducting the services October 11 and 18.

Reverend Johnson is planning to do December 13th and December 24th services.

**NEW BUSINESS continued:**

Penny approached Worship Committee with option of not having services between Christmas and New Years due to high number of services in December. Worship Committee wanted to have board input before making that decision.

Discussion on whether or not to have service on December 27th as well as whether or not to have Christmas Eve service. Board consensus was to defer the decision back to Worship Committee with the message that the Board supports their power to make the decision about the two services discussed.

**ANNOUNCEMENTS**

- Next Board Meeting – November 3, 2020
- November 3<sup>rd</sup> Opening Words – Gary Rhodes
- Board Assignments – minutes for November

**IX. ADJOURNMENT**

**MOTION: (Bond/Ober)** - To adjourn. Approved 6-0.

The meeting was adjourned at 7:57 pm.

Respectfully Submitted,

Jennifer Tucker