

Unitarian Universalist Church of Jacksonville

COVID-19 GUIDELINES FOR CHURCH-SPONSORED OUTDOOR GATHERINGS

1. Outdoor gatherings must be scheduled with the Church Administrator, at admin@uucj.org.
2. Groups new to UUCJ will be expected to complete a UUCJ building use request form. Contact the Church Administrator for information.
3. Each group will designate a Safety Coordinator who will ensure that guidelines are followed. This person will keep a list of attendees, including contact information for attendees who are not Unitarian Universalist Church of Jacksonville (UUCJ) members (and in the directory). This list will serve as a Contact Tracing form if the need should arise. This list should be sent to the Church Administrator, at admin@uucj.org, who will keep these records for at least two months.
4. Group size not to exceed 15 people, and social distancing will be observed.
5. Attendees will wear masks at all times.
6. No food will be served. Attendees may bring their own food, water, or other beverage.
7. Group participants will notify the Safety Coordinator if they become ill with Covid-19 symptoms or test positive for Covid-19 within two weeks of the gathering. The Safety Coordinator will notify the Church Administrator. The Duval County Department of Health may use the Contact Tracing list to follow up with other attendees.
8. Each group will provide its own sanitizing equipment (Lysol wipes/spray or equivalent) and will be responsible for sanitizing any chairs, doorknobs, or other equipment used or surfaces touched.
9. Groups meeting on the UUCJ campus may enter a room on the campus to obtain chairs, supplies, etc. When materials are returned to the room, they must be sanitized, as well any surfaces touched in the process (door handles and knobs, cabinet pulls, drawer pulls, etc.)
10. The bathrooms will be stocked with Lysol wipes or equivalent, and all surfaces -- toilet, sink, faucets, and door handles -- will be wiped down following each use by the user.

Approved September 5, 2020
Unitarian Universalist Church of Jacksonville
Board of Directors