

Unitarian Universalist Church of Jacksonville
Board Meeting Minutes
July 7, 2020

BOARD MEMBERS IN ATTENDANCE: Penny Reid, Vince Ober, Liz Dion, Karen Smith-Scott, Tessie Bond, Jennifer Tucker, Gary Rhodes, Blanche Williams

ABSENT: None

OTHERS IN ATTENDANCE: Darlene Larson

ORDER OF BUSINESS

I. **CALL TO ORDER/OPENING WORDS** – The meeting was called to order at 6:05 by, President. Karen Smith-Scott offered the opening words. Board covenant was read by Penny Reid.

II. **APPROVE AGENDA** – 6-0

III. **APPROVAL OF MINUTES**

MOTION: (Ober/Williams) - To approve the Board meeting minutes of 6/2/20 as presented. Approved 5/1/1.

IV. **CONSENT AGENDA**

A. **President's Report** – Electronic Submission

B. **Utilization Reports** - Electronic Submission

C. **Board Reports**

1. **Inreach** – Electronic Submission

2. **Operations** – No Report

3. **Outreach** – No Report

4. **Stewardship** – Electronic Submission

5. **Personnel Committee** – .No Report

6. **Capital Campaign** – No Report

7. **Other** -

MOTION: (Bond/Dion) – To approve the consent agenda excluding the Treasurer's report and the Inreach report. Approved 7/0.

V. **Reports**

A. **Treasurer's Report** – WSEA loan information is included. New format presentation with simplified dashboard is helpful. Income vs expenses are better than expected.

B. **Search Committee Update** – Committee needs to update congregational record. This is almost completed and will be ready to publish soon.

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- C. “New Normal”/Virtual Church Update** – Dr. Vince Ober talked to Dr. Marsha Funderburk before she left regarding reopening plan. We are currently following UUA recommendations. The group needs advisement from the congregation regarding how fast they want to move towards opening. Virus tracking numbers are still going up and the situation looks formidable. The group is meeting regularly regarding reopening issues including the social justice issue of the inequality allowing those who may be able to safely rejoin activities to do so when there are those in the congregation who cannot rejoin without significant risk. The question is, do we allow activities where some can participate, and some cannot. Can the medical personnel create medical criteria for when it is safe to open and to whom? The group will have a more thorough proposal next month.
- D. Inreach Report** – AREC Chair was approached by two local pastors to rent space for services, bible studies etc. Bond asked if there is a decision to keep the campus closed; the criteria; and if there is a current policy so that she could reply to the AREC Chair. It was stated that the board does not have a current policy but will develop one based on recommendations from the New Normal task force. Bond will inform the AREC Chair. Does this fall under the purview of decisions that have already been made? Are we making different decisions for outside groups that are renting vs internal church groups?

Consensus is that we need a policy. It is suggested that Vince and his group construct a policy for both internal and external groups.

Bond informed the Board she had received an email from a previous CYRET member suggesting to let programs for children be on hiatus during the pandemic.

A question has come up for the annual ingathering service and sign-up Sunday. How will we handle it? Can we do it virtually? Vince responds, “Our group (Virtual Church/New Normal) is not to decide how other groups will conduct themselves. It was clarified that there was no request for the New Normal group to conduct sign-up Sunday.

- E. Fundraising Committee** – The idea has been presented for consideration of a virtual Service Auction in the fall. Is it possible? Is there interest? The committee is willing to put it together if that kind of fundraising effort is wanted by the church and will not interfere with other fundraising/stewardship ventures in the church. It is understood that there are a lot of financial asks in the fall. Perhaps it would be better moved to Jan/Feb/March time.

VI. Old Business

- A. Summer Ministerial Role Update** – There is nothing new to report. We have an agreement with BBUUC to provide pastoral services if needed. The Caring Committee is working on determining needs that we can meet. A person named Carmen (from BBUC) might be able to provide a message during the Summer Series.
- B. Ratify Ministerial Search Team Charter** – Motion (Bond/Dion) To ratify (the motion from email-look it up). Motion carries 7-0
- C. Tiffany Gay Wedding – Update** - The wedding approved based on the agreement to hold the church faultless for any infection, to provide their own utensils, linens, etc., and to have the premises professionally cleaned following the event.
- D. Finalize Mission Funding Plan for 2021** – Penny will work on Mission Funding Calendar and get back to the Board in a few days.

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VIII. New Business

- A. New Normal Charter Approval-** Tessie Bond has concerns about violating an established board policy regarding affinity groups. She will send the policy to Penny and Vince and will bring to the next Board meeting a motion to suspend the policy for the duration of virtual programming.

MOTION (Bond/Tucker) To accept charter as presented.
Approved 7-0

- B. Permanent Zoom Meeting Format** There is currently not consensus regarding this issue. Penny Reid asks member to think about it for next meeting.
- C. Virtual Congregational Meeting** – Churches operating on a standard Fiscal Year calendar have already jumped this hurdle. The identified issue is voting procedure and access. Research needs to be done to determine what process will work best for our congregation. Gary will check with other congregations to see how they handled their meeting and voting.
- D. Volunteer Recruitment** – Penny will send out email asking for help.
- E. Managing Breeze Contact List** – There is a question about removing people from the Breeze list. This will require more research and further discussion.
- F. Request from Zen Group** - Phil Mayhew wants to start meeting Mon nights and Sun evenings in social hall/Anthony room. He will require participants to wear masks and they will use disinfectants. He wants to know if we can provide storage space and administrative/support services. We are unable to provide either. We are still working on a policy for allowing the use of the facilities and will get back to them when policy is established.
- G. Tech position** – Tessie will reach out to local tech colleges and programs to see if they have anyone who needs a small, part time job. The job is posted on UUCJ.

IX. Announcements

- **Exit Interview with Kathy McGowan, Southern Region, Tuesday, July 14, 5:30 PM**
- **Next Board Meeting** – August 4, 2020
- **August 4 Opening Words** – Tessie Bond
- **Board Assignments**

X. Adjournment

MOTION: (Smith-Scott/Rhodes) – To adjourn. Approved 7-0

There being no further business the meeting was adjourned at 828 p.m.

Respectfully Submitted,

Karen Smith-Scott
UUCJ Board Secretary