

**Unitarian Universalist Church of Jacksonville**  
**Board Meeting Minutes**  
**May 5, 2020**

**BOARD MEMBERS IN ATTENDANCE:** Penny Reid, Vince Ober, Liz Dion, Karen Smith-Scott, Tessie Bond, Jennifer Tucker, Gary Rhodes, Blanche Williams, Rev. Roberta Finkelstein (ex officio) and Rev. Marti Keller (ex officio)

**ABSENT:** None

**OTHERS IN ATTENDANCE:** None

**ORDER OF BUSINESS**

- I. **CALL TO ORDER/OPENING WORDS** – The meeting was called to order at 610 PM by Penny Reid, President, Gary Rhodes offered the opening words.
  
- II. **APPROVE AGENDA** –  
**Motion (Bond/Ober)** – To approve agenda as presented. Motion carries 7-0.
  
- III. **APPROVAL OF MINUTES** –  
**MOTION: (Bond/Ober )** - To approve the Board meeting minutes of 4/7/2020. Motion carries 7-0.
  
- IV. **CONSENT AGENDA**
  - A. **President’s Report** – Electronic Submission
  - B. **Treasurer’s Report** –. Removed from Consent Agenda. Addressed under Reports section below.
  - C. **Minister’s Report** – Electronic Submission
  - D. **Utilization Reports** - Electronic Submission
  - E. **Church Administrator** – No Report
  - F. **Board Reports**
    1. **Inreach** – No report.
    2. **Operations** – Electronically submitted.
    3. **Outreach** – Electronically submitted
    4. **Stewardship** – Electronically submitted
    5. **Personnel Committee** – No report.
    6. **Capital Campaign** – No report.
    7. **Other** - No reports.  
**MOTION: (Bond/Ober )** – To approve the consent agenda excluding the Treasurer’s report. Motion carries 7-0.

**Unitarian Universalist Church of Jacksonville**  
**Board Meeting Minutes**  
**May 5, 2020**

**V. Reports**

**A. Treasurer's Report – submitted electronically and reviewed.**

Treasurer reports that with plate collections included, we are ahead of budget

A potential draft budget for 2021 has been developed and submitted by the Finance Committee. It is presented for review and discussion. There are a lot of unknowns for the upcoming year and there were multiple expressions that the budget appears optimistic. Liz Dion clarifies that it was not meant to be optimistic, but more a suggestion that if this is what the church wants to do, this is what it will take.

**B. Safer congregation report – Vince Ober**

Jacksonville Fire/Rescue (JFR) can make a site inspection and make suggestions to harden the campus, but is delayed until COVID19 precautions are lifted. A class K fire extinguisher is needed in the kitchen. A campus wide fire evacuation plan per JFR recommendations is also needed. We need to put together a fire drill for the fall to occur after a service when the campus is at realistic capacity.

JSO will come out to look at facility. They offer video training. They offer a 2 hour training for an active shooter circumstance.

It would be prudent to go ahead and develop a child safety program sooner rather than later to utilize available resources.

It is noted that person or persons are again camping on the church site for several days. A safety committee is needed. JSO Jacksonville Sheriff's Office personnel have been seen on our cameras walking the grounds of the property and checking the doors. Some have even been seen at 5 am.

**VI. Old Business**

**A. Payroll Protection Update –**

**B. Minister Search Process –** Minister search process was discussed. At the present time, church is not in a position to begin a minister search.

Tech Team Charter Approval – General issues regarding the tech team were discussed and it was agreed that additional assistance with bringing the tech team into a more current position were advisable. Jennifer Tucker will draft a proposal to create a tech task force to suggest upgrades and changes to bring tech into the 21<sup>st</sup> century. This idea was approved by consensus. Gary will notify current tech team that we are looking for tech brainstorming task force.

**VII. New Business**

**A. Phillip Baber – website**

It is noted that Phillip has a website that is a not for profit corporation which features a

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**Board Meeting Minutes**  
**May 5, 2020**

podcast and virtual meetings. Rev Roberta suggests that there are ethical and professional guidelines that are being disregarded in this endeavor.

**IX. Announcements**

- **Next Board Meeting** – June 2, 2020
- **June 2 Opening Words** – Karen Smith-Scott
- **Board Assignments**

**X. Adjournment**

**MOTION: ( Bond/Smith-Scott )** – To adjourn. Motion carries 7-0.

There being no further business the meeting was adjourned at 8 pm.

Respectfully Submitted,

Karen Smith-Scott  
Board Secretary