

July 1, 2020 Meeting Minutes

Attendees: Robert P. Tessie B. Gary R. Penny R. Nancy MS

Chalice Lighting and Check in,

Minutes approval. Approved unanimously.

Survey: Corrected some of the vocabulary language, eliminated request for email. Will send out the link which

is <https://tinyurl.com/UUCJminister>

Request that the survey be completed not later than July 12th for Google Forms document and July 10th for paper based snail mail.

Ask Tina to put link in Weekly Blast. Also on July 12th Sunday Zoom service we can make announcement and also the URL put into the chat box or otherwise advertised for people to complete while they are on the computer.

Contract: Liz Dion was unable to join us to talk about finances but from conversation with Penny we know the revised budget for a minister through the rest of the calendar year which is 26,000. Should be ok for funding part-time once we make a hire. Also have to consider benefits and housing other than monthly salary. Although we know we won't hire by August the contract will be written to run from August 1st to July 31 putting us in sync with normal UUA hiring timeframes.

Congregational Record: Finishing up edits on "Position Basics". Discussed the "Benefits & Compensation" and did an initial input there. Members have received the questions from the "Questionnaire" section. All team member take a shot at a rough draft in answering those questions (by Friday) so they can be compiled and put into system.

Misc: Penny sent team members a list of questions to be used to interview the references of select candidates.

In communication with Tina Penny will ask that the weekly eblast alerts members to the new section on the UUCJ webpage where they can find minutes and documents related to the work of the Ministerial Search Team.

Next meeting: One week, Wednesday July 8 at 10 am.

~submitted by Nancy Murrey-Settle