

**Unitarian Universalist Church of Jacksonville
Board Meeting, 12/15/19
Minutes**

In Attendance: Penny Reid, Liz Dion, Karen Smith-Scott, Tessie Bond, Blanche Williams, Gary Rhodes, Vince Ober, Jennifer Tucker, Rev. Marti Keller (ex officio)

- I. Meeting called to order at 1:54 PM by Penny Reid, Board President**
- II. Opening Words offered by Blanche Williams**
- III. Agenda Approved by consent with addition of a Disability Access report from Gary Rhodes**
- IV. Minutes of 12/03/19 board meeting – Move to approve minutes with correction to typographical error in section V. (Bond/Tucker). Motion carries with all in favor (7-0)**
- V. Selection of Officers and Portfolio Chairs for 2020 Board Year:**

**President: Penny Reid
Vice President: Vince Ober
Treasurer: Liz Dion
Secretary: Karen Smith-Scott
Operations Portfolio: Gary Rhodes
Stewardship Portfolio: Blanche Williams
Inreach Portfolio: Tessie Bond
Outreach Portfolio: Jennifer Tucker**

- VI. Check Signing Authority: Move to approve Penny Reid, Liz Dion, Vince Ober and Jennifer Tucker as authorized signators. (Smith-Scott/Williams). Motion carries with all in favor (7-0)**
- VII. 2020 Board Schedule: Continue meeting on the 1st Tuesday of each month @ 6:00 PM. Opening words schedule:**
 - a. January Tessie Bond**
 - b. February Liz Dion**
 - c. March Vince Ober**
 - d. April Penny Reid**
 - e. May Gary Rhodes**
 - f. June Karen Smith-Scott**
 - g. July Jennifer Tucker**
 - h. August Blanche Williams**
 - i. September Tessie Bond**
 - j. October Liz Dion**
 - k. November Vince Ober**

- I. December Penny Reid
- m. Congregation Meeting Gary Rhodes
- n. Follow up Board Meeting Karen Smith-Scott

VIII. Board Retreat: will be held 02/22/20 – Location to be determined.

IX. Miscellaneous Items:

Suggestion is made by Smith-Scott and Bond to produce thumb drives with responsibilities, document templates and records for each board position to be passed along to each member as they accept that position within the board for continuity's sake. Bond is familiar with the practice and already using it within her portfolio.

Disability access report presented by Gary Rhodes – There has been an examination of the stair handrails and a plan is being developed to replace them with more sturdy and therapeutic height rails. He has also researched available risers for the campus toilet seats and found safe and cost efficient models that could be easily installed and removed when and if necessary.

There was a discussion regarding what to do about the non-functioning electric organ that is occupying the south cantilever of the sanctuary. The idea was proposed by Smith-Scott that the item might be useful to an artist in Jacksonville who produces art from found objects. It is agreed that contact will be made with this artist by Ober, who has access to the studio and he will report back to the board.

Blanche Williams will produce later today the draft for the sign encouraging the reservation of the upper parking lot spaces for those with mobility needs.

- X. Adjournment – Move to adjourn (Dion/Smith-Scott). Motion carries with all in favor (7-0). Adjourned at 2:33 PM.

Respectfully Submitted by:
Karen Smith-Scott
UUCJ Board Secretary 2019/2020