

**Unitarian Universalist Church of Jacksonville Board
Meeting September 3, 2019 at 6:00 PM via ZOOM
Minutes**

In attendance:

Board Members - Rev. Roberta Finklestein, Penny Reid, Tessie Bond, Blanche Williams, Gary Rhodes, Laura TaVoularis, Liz Dion, Karen Smith-Scott (joined @ 6:35)

Staff – None

Guests – Mark Dickens, Finance Committee Chair

Absent: Jennifer Tucker

- | | |
|---|-------------------|
| I. Call to Order | Penny Reid |
| II. Opening Words | Laura TaVoularis |
| III. Approve agenda | ALL |
| IV. Approval of Minutes – August 6, 2019 | Karen Smith-Scott |

Minutes not available due to unforeseen issues. August 6, 2019 minutes to be approved at Oct 1, 2019 meeting.

Motion to approve consent agenda (Tessie Bond/Laura TaVoularis)

Motion carries with all in favor.

V. Consent Agenda

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| A. President's Report | Penny Reid |
| B. Treasurer's Report | Liz Dion |
| C. Minister's Report – Transition plan is proceeding. Roberta will be ½ time in Sept, Oct & Nov | |
| D. RE, Church Adm., Utilization Reports | |
| E. Communications Report | |
| F. Board Reports | |
| 1. Inreach | Tessie Bond |
| 2. Operations | Jennifer Tucker |
| 3. Outreach | Gary Rhodes |
| 4. Stewardship | Blanche Williams |
| 5. Personnel Committee- DRE | Penny Reid |
| 6. Capital Campaign | |
| 7. Other – Electronic Motions: Motions carried by electronic communication presented. | |
- Motions to affirm all of them were brought (Tessie Bond/Liz Dion) and carried with all in favor. See addendum to minutes for copies of original motions and motions to affirm.

VI. Reports

A. Treasurer's report

B. Finance Team – Mark Dickens, Finance Committee Chair presented report from committee.

Agreement reached that there should be a meeting between key finance people and a few board representatives to discuss finances and budgeting and to gain clarity on how funds are categorized and utilized.

Stewardship campaign was discussed and new UUA giving guide was presented.

****MOTION**** Move to accept the new Fair Share contribution guide (Liz Dion/Blanche Williams)

Motion carries with all in favor.

VII. Old Business

- | | |
|--|-----------------|
| A. Florida Immigrant Coalition membership/activities | Jennifer Tucker |
|--|-----------------|

- B. Facebook Page Update Blanche Williams
 Communications Director will be announcing on Facebook a request for 3-5 volunteers to write a covenant and be representatives of the group.
- C. Welcoming Congregation Karen Smith-Scott
 If we are able to secure a trailer and pull vehicle for the parade, Karen will notify Tessie what is needed to help decorate and assemble the float and Tessie will put the information together for the E-Blast.
- D. Florida Immigrant Coalition Partner Organization Jennifer Tucker
 E. Ministers Discretionary Fund Penny Reid
 F. Ministers' Home Penny Reid
 Jennifer to acquire keys. Help is needed getting Cable and Internet set up and to finish dressing out the bedrooms.

VIII. New Business

- A. Board Membership Penny Reid
 Laura TaVoularis will be going off the board in December. LDC needs to be rounded out to identify prospective nominees.
- B. Mission Funding Process Board

IX. Announcements

- Next Board Meeting – October 1 , 2019
- September Opening Words –
- Other

X. Adjournment @ 8:03 PM

XI. Addendum

Affirmed Motions:

Monday, July 8, 2019 – 5:36 PM

The motion brought by Tessie Bond and seconded by Blanche Williams is as follows:

I move to authorize Penny Reid, Board President, and Liz Dion, Board Treasurer, to continue negotiations with the two recommended interim ministers and the Ministerial Finance office based on the compensation package presented to the Board via e-mail on Monday, July 8, 2019

Voting concluded Tuesday, July 9, 2019 – 11:12 AM

Motion carries with all in favor.

I move to affirm the results of the electronic vote taken by the board concluding on 07/09/19 at 11:12 AM stating, "I move to authorize Penny Reid, Board President, and Liz Dion, Board Treasurer, to continue negotiations with the two recommended interim ministers and the Ministerial Finance office based on the compensation package presented to the Board via e-mail on Monday, July 8, 2019", which carried with all in favor.

Wednesday, July 24, 2019 - 6:30 PM

The motions brought by Tessie Bond and seconded by Blanche Williams are as follows:

1. Move to approve the letters of agreement entered into by the UUCJ Board of Directors, on behalf of the

Unitarian Universalist Church of Jacksonville, Florida, and interim ministers Reverend Marti Keller, and Reverend Roberta Finkelstein via electronic means within a 24-hour voting window. Should a majority vote occur prior to the conclusion of the 24-hour period, the motion shall be considered as adopted.

2. Move to approve the letter of agreement entered into by the UUCJ Board of Directors, on behalf of the Unitarian Universalist Church of Jacksonville, Florida, and interim minister, Reverend Marti Keller, for one year, beginning August 1, 2019 through July 31, 2020; who shall serve on an annual one half time (1/2) basis, and whose total compensation (salary, housing and benefits) shall be \$40,260.
3. Move to approve the letter of agreement entered into by the UUCJ Board of Directors, on behalf of the Unitarian Universalist Church of Jacksonville, Florida, and interim minister, Reverend Roberta Finkelstein, for one year, beginning August 1, 2019 through July 31, 2020; who shall serve on an annual quarter time (1/4) basis, and whose total compensation (salary, housing and benefits) shall be \$19,531.

Voting concluded Thursday, July 25, 2019 – 2:41 PM

Motion carries with all in favor.

I move to affirm the results of the electronic vote taken by the board concluding on 07/25/19 at 2:41 PM stating, “1. Move to approve the letters of agreement entered into by the UUCJ Board of Directors, on behalf of the Unitarian Universalist Church of Jacksonville, Florida, and interim ministers Reverend Marti Keller, and Reverend Roberta Finkelstein via electronic means within a 24-hour voting window. Should a majority vote occur prior to the conclusion of the 24-hour period, the motion shall be considered as adopted.

2. Move to approve the letter of agreement entered into by the UUCJ Board of Directors, on behalf of the Unitarian Universalist Church of Jacksonville, Florida, and interim minister, Reverend Marti Keller, for one year, beginning August 1, 2019 through July 31, 2020; who shall serve on an annual one half time (1/2) basis, and whose total compensation (salary, housing and benefits) shall be \$40,260.
3. Move to approve the letter of agreement entered into by the UUCJ Board of Directors, on behalf of the Unitarian Universalist Church of Jacksonville, Florida, and interim minister, Reverend Roberta Finkelstein, for one year, beginning August 1, 2019 through July 31, 2020; who shall serve on an annual quarter time (1/4) basis, and whose total compensation (salary, housing and benefits) shall be \$19,531.” which carried with all in favor.

Tuesday, July 30, 2019 – 9:42 AM

The motion brought by Karen Scott and seconded by Tessie Bond is as follows:

Move to authorize Penny Reid, Board President, and/or Liz Dion, Board Treasurer, to sign the Lease Agreement between David and Melody Schacter Family Trust and Unitarian Universalist Church of Jacksonville to provide housing for Roberta Finklestein and Marti Keller during the time of their interim ministry from Sept 1, 2019-July 31, 2020.

Voting concluded on Wednesday, July 31, 2019 – 9:42 AM

Motion carries with 6 in favor, none opposed and 1 no response.

I move to affirm the results of the electronic vote taken by the board concluding on 7/31/19 at 9:42 AM stating, “Move to authorize Penny Reid, Board President, and/or Liz Dion, Board Treasurer, to sign the Lease Agreement between David and Melody Schacter Family Trust and Unitarian Universalist Church of Jacksonville to provide housing for Roberta Finklestein and Marti Keller during the time of their interim

ministry from Sept 1, 2019-July 31, 2020.” which carried with 6 in favor, none opposed and 1 no response.