

**Unitarian Universalist Church of Jacksonville Board
Meeting August 6, 2019 at 6:00 PM Fletcher Room, UUCJ
Minutes**

Attendance – Penny Reid, Laura TaVoularis, Elizabeth Dion, Karen Smith-Scott, Tessie Bond, Jennifer Tucker, Gary Rhodes, Blanche Williams (Ex Officio – Roberta Finklestein, Marti Keller)

Staff – None

Guests – Michael Franklin, Carol Vogel

I. Call to Order 6:09 PM

II. Opening Words - Karen Smith-Scott

III. Approve agenda – By consent

IV. Approval of Minutes

*****Motion***** Move to approve the minutes of the July 2, 2019 Board meeting as submitted (Tessie Bond/ Blanche Williams) Motion carries with all in favor.

V. Proposed campus lighting plan - Work is not in progress yet as contractor is waiting on delivery of poles and top caps.

VI. Reports

- A. President's Report – as submitted. No issues requiring discussion.
- B. Treasurer's Report – as submitted. No issues requiring discussion.
- C. RE, Church Adm., Utilization Reports – Re: copier lease, clarify that if we pay remainder owed, copier is then owned by church. Since this copier is no longer needed, we could then dispose of it in a way that will either generate revenue or speak to our values in supporting a non-profit.
- D. Communications Report – as submitted. Board consensus is to support Tina in her plan to hold classes in navigating Breeze.
- E. Board Reports
 - 1. Inreach – As submitted. No issues requiring discussion.
 - 2. Operations - brief update about Arlington Community Gardens
 - 3. Outreach – Trying to find partner church charter
 - ****Action Item**** Jennifer Tucker will try to find partner church charter
 - Trying to organize social action umbrella committee with specialized sub committees.
 - 4. Stewardship- has contacted all committee chairs. Still working on developing and flushing out committees.
 - Mission Funding Charter – Cannot be approved at this time due to needing updates.
 - Membership Committee Charter
 - *****Motion***** Move to accept membership committee charter as submitted (Tessie Bond/Blanche Williams) Carries with all in favor
 - 5. Personnel Committee- DRE – There are 2 candidates. Committee is ready to make offer to one.
 - *****Motion***** Move to authorize the personnel committee to proceed with an offer of employment to their candidate of choice within the guidelines of the salary range suggested at this meeting. Committee needs to produce an employee handbook and employee grievance policy. (Karen Smith-Scott/Laura TaVoularis) Carries with all in favor.
 - 6. Interim Minister Search Committee - Tabled until later in meeting.
 - 7. Finance Committee - Committee is up and running and has had a meeting.
 - 8. Capital Campaign - meeting after service on 8/11/19.
 - 9. Other

VII. Old Business

A. Denominational Affairs Charter

*****Motion***** Move to approve the function of the Denominational Affairs Committee listed in the

- submitted charter. (Tessie Bond/Jennifer Tucker) Carries with all in favor.
- B. Florida Immigrant Coalition membership/activities - Their board has not met yet to approve our application, but we are already engaging in activities with them.
- C. Facebook Page Update – It would be easier for Tina to close the private page and start all over with a new page and three moderators which is open only to church members and registered friends – general discussion on pros and cons of above plan did not lead to consensus.
- *****Motion***** Move to establish a task force to decide the future of the private UUCJ Facebook page including: starting over vs not, who the membership should be, what the guidelines are, what the covenant should be and who the moderators should be. (Tessie Bond/Elizabeth Dion) Carries with all in favor.
- D. Recycling -still looking for a volunteer
- E. Copier Lease - see Admin report
- F. Welcoming Congregation - BBUUC was emailed on 7/29/19 about joining efforts for Pride Parade/Festival – no response yet
- G. Green Sanctuary budget request – Arlington Community Gardens received \$625 from Special Collections, which leaves them only \$75 short of what they need for the grower.

VIII. New Business

- A. Church Special Services
1. Sermon on the Amount – Kicks off pledge drive. Considering changing things up this year.
 2. Blue Boat Celebration – Also considering new approach for this year. Moving forward.
 3. In-gathering, Sept. 8 - Interim Marti Keller will be here for this service.
 - a. Water Ceremony
 - b. Sign-up Sunday
- B. Florida Immigrant Coalition Partner Organization – Already working together. Will submit a letter of Intent to partner.
- B. Minister’s Discretionary Fund - Starter fund is available. Should be put in separate checking account with policies and oversights
- D. Interim schedule, etc – See schedule below.

IX. Announcements

- Next Board Meeting – September 3 , 2019
- September Opening Words – Jennifer Tucker
- Other

X. Adjournment – 8:47 PM

Marti and Roberta August 17th – meeting at 4pm with board and committee chairs in social hall. Light snacks. 1.5 hours. 6 PM meeting of past presidents. Sunday church and social hall woohaa meet and greet 1.5 hours. 2 PM – individual meetings (Barbara & Carlos). Staff meeting Monday @ 2PM and breeze tutorial before if Tina can be there.

Marti onsite Sept 6-15, Roberta Sept 19-22,

Marti Sept 28-Oct 6, Roberta Oct 17 – 20

Marti Nov 1-10, Roberta Nov 21-24

Marti Dec 7-15, Roberta Dec 19-22

Roberta back Jan 2-5

**Things we need help with – The minister’s office.
The interim house, cleaning, furnishing, making it home.**

Penny out of country Sept 4-24 Pdf download or scan up the transitional ministry handbook.