

# Unitarian Universalist Church of Jacksonville

## Board Meeting

June 4, 2019 6:30 PM

### Minutes

In attendance: Penny Reid, Liz Dion, Laura TaVoularis, Karen Smith-Scott, Jennifer Tucker, Blanche Williams, Gary Rhodes

Absent: Tessie Bond

Staff in Attendance: None

I. Call to order 6:35 PM

II. Opening words: Penny Reid

III. Agenda: Gary requests inclusion of security discussion under old business  
Agenda approved by consensus.

IV. Minutes: Penny suggested change regarding typographical error

\*\*\*\*MOTION\*\*\*\* Approval of minutes:

Motion carries with all in favor.

V. Money to fund lighting is available. David Lafitte has been notified and he is contacting contractors and will get back to us.

\*\*\*\*Action Item\*\*\*\* Jennifer Tucker to find out when the lighting installation will start.

VI. Reports:

Will begin with D. Communications as Tina is sick and is participating by phone.

Discussion of changing social media accounts for protection of church and re-engineering them to members only group. There is no additional cost to create members only site. Tina would have to build it and it would take a couple of months to get it up and running on our web host for our site.

General agreement is that a second website is the better idea and that the time necessary to create it is reasonable. Current videos of board meetings on Facebook will be removed from the page and securely stored.

\*\*\*\*Action Item\*\*\*\* Blanche Williams will call Connie Goodbread to get re-cap of her opinion regarding our liability for things on Facebook account.

A. President's report: (Focus is VI. C - REC) Penny Reid has had discussion with key RE volunteers about combining Tadpole Cove and Water Village programs for the summer in response to low attendance and Nan Clegg's resignation. Additionally, Walenthorpe meetings will be moved to coincide with the regular Sunday service time. Sean Norton will be providing the curriculum for RE for the summer and Samantha Whitaker will do the prep work. These positions will be paid @ \$15/hr with a combined time of 15 hours/week. Jennifer Tucker reports that Nancy Murray-Settle has offered to be responsible for Walenthorpe for the summer.

B. Treasurer's report: Church is about \$26K below budget in pledges. Board will have to watch finances carefully and find ways to cut expenses.

C. Admin report: Marcus Nerone has resigned the church and he was the one who took care of processing recycling.

\*\*\*\*Action Item\*\*\*\* Jennifer Tucker will look for replacement person to take care of recycling.

Copier Lease - We only owe one month, approx. \$600. Might be able to pay that one month and be done with it if they don't want us to ship it back.

E. Board Reports:

1. Inreach: Discussed from document provided by Tessie Bond.

\*\*\*\*\*Motion\*\*\*\*\* Move to appoint Vince Ober to the COM to serve the remainder of Jennifer Tucker's term, Jan 2018-Dec 2020  
Motion carries with all in favor

2. Operations: Garden report - A total of 39 lbs of vegetables have been donated to the Arlington Food Pantry.

Green sanctuary is asking for additional \$700 in budget to pay a grower. Without it the program might be unsustainable.

\*\*\*\*\*Action Item\*\*\*\*\* Karen Smith-Scott will inquire to Special Collections for date that Arlington Community Garden will beneficiary and report to Jennifer Tucker, who will follow up with Green Sanctuary to see if they have already budgeted those funds or if they might provide for the additional needed funds.

3. Outreach - Discussion of Welcoming Congregation Program and Social Justice Committee. Neither have a chair or members. ICARE could be included under Social justice. Re-introduced concept of restructuring outreach portfolio to make more sense

\*\*\*\*Action Item\*\*\*\* Karen Smith-Scott will study ongoing requirements and obligations for continuing as a welcoming congregation.

4. Stewardship - Remains a work in progress. Penny suggested a call to Darlene Larsen regarding needs for membership committee. Discussion of mission funding planned for next month.
5. Personnel committee / DRE - Penny has requested Tina create a flyer to attract DRE candidates. We need a link to provide to Transitions and the LAREDO (or whatever that is...just ask Penny)
6. Interim Minister Search committee - No results from either first or second round. Have had one conversation with Keith Kron already and will have second shortly. Candidates have been identified.
7. Finance Committee - Tom L and Mark D are meeting next week.
8. Capital Campaign - no report
9. Other - none

#### VII. Old Business-

- A. DRE Position - see Personnel report above
- B. Florida Immigrant Coalition membership - Did not get application in time to get approved before last meeting of Coalition. Will get it in for next meeting.
- C. Board action via email policy proposal - adopted by general consensus as presented by Tessie Bond.
- D. Consultant report - The proposal is much more far reaching and expensive than what we can afford. Connie said that we are already doing our pre-work and could start Pathfinder anytime.

#### VIII. New Business-

- A. Portfolio Charters - David Lafitte wants to keep Keepers of the Church and Campus Renewal separate.
  1. Operations - Background checks - Jennifer has investigated security on the UUA website, "UU Guide to Effective Safety Policies and Practices" and the "Safer Congregation Response team" recommends to screen employees and volunteers annually. Forms are included and there is a recommendation for agencies to use.

2. Outreach - Security - Questions were raised about how to respond to emergencies. Agreed that plans and policies need to be developed.

3. Stewardship - none

B. Other -

1. Discussion regarding paying all non-member guest speakers \$250 honorarium ended with general agreement that it was not financially feasible at this time and no motion was brought forth

2. \*\*\*\*\*Motion\*\*\*\*\* move to delay the triennial survey to 2021.  
Motion carried with all in favor.

3. Discussion of who opens the church and discussion of organizing the library.

Adjourned by group consensus at 8:51 PM.