

Unitarian Universalist Church of Jacksonville
Board Meeting
March 26, 2019 6:30 PM
Minutes

In attendance: Penny Reid, Liz Dion, Karen Smith-Scott, Laura TaVoularis, Bowen Barrs, Tessie Bond, Jennifer Tucker

Staff: Tina Ramey

Guests: David Laffitte, Lisa McLoughlin, Marsha Collins

Meeting called to order @ 6:30 pm, by Penny Reid

Opening words by Liz Dion

Agenda Approved by consensus

****MOTION****

Move to approve minutes with suggested amendments (Karen/Liz)

Motion carries with all in favor.

Proposed campus lighting plan – David Laffitte

Presented with extensive details regarding type, placement and cost of recommended lighting to improve safety and enhance the appearance of the church. Plan is for two 20 ft pole lights in upper lot, three 20 ft poles with dual lights in lower parking lot, decorative 10 ft lights at each place where the sidewalk meets the parking lot, and small, ground level spotlights at front of building near entrance. All lights are LED, professional commercial grade lights. Also in the plan is to reduce the wooden poles in the lower lot to a height of approximately 18 inches and use the existing wiring to create a junction box which can be used to power landscape lighting and other needs. Total cost of fixtures is \$14K. Delivery would take approximately 6-8 weeks from order date. Professional installation cost is \$9.4K, and would require approximately 1-2 weeks to complete. Total cost of project is \$23,419. All lighting will be useable with any planned or proposed updates to the campus.

****MOTION****

Move that we accept the plan, pending funding. (Tessie/Karen)

Discussion: regarding funding and general questions about project particulars.

Motion carries with all in favor.

President's report – Penny

****ACTION ITEM****

Penny to sign the new severance agreements and mail them out to Phillip and Tyler.

Treasurer's report - Liz Dion

Financial Commitments are decreasing due to lost membership and changes in status.

Admin report provided by Virginia DeRoy - discussed copier lease and fielding of phone calls regarding lease. Max Story is involved.

RE report - presented with no need for discussion.

Communications report - Tina Ramey

Discussion regarding implementation of Breeze. There is a discrepancy in pledge amounts between Breeze and Power Church, apparently there are some typographical errors and Admin has not had the chance to verify each entry to find the error. It is endorsed widely by the staff and is accessible to the congregation and committees. Laura clarifies that Breeze is not a financial management system, it will manage the pledges, but the actual financial management system for the church will remain Power Church. There will need to be a procedure to manually enter the pledges received into Power Church after it is tracked in Breeze.

****MOTION****

Move to accept Breeze as a church management system as of May 1, 2019 (Tessie/Karen)

Discussion

Motion carries with all in favor.

Inreach Portfolio report - Presented without discussion

Operations Portfolio report -

- 1) Lad Hawkins has agreed to help with landscape design
- 2) Portfolio is requesting to institute monthly highlight committee which will host coffee hour and speak briefly about their committee at service one Sunday in their highlight month and have a chalkboard with information about the committee displayed in the social hall for the month.
- 3) Partner Church - Needs a new chair. Marta is moving back to the States.
- 4) Fernandina doesn't want to change their name and they don't care if they are under Operations or not.

Outreach Portfolio report - presented with no discussion

Stewardship Portfolio report -

- 1) Darlene is already at work on the Service Auction
- 2) The Foundation is having Bequest Breakfast next Sunday morning.

Bowen wants to make posters to list all of the committees to be posted in breezeway for the congregation's information.

Penny suggested making a sub-committee to restructure the Outreach portfolio. (Bowen, Tessie, Jennifer, Laura)

Personnel Committee report - Personnel team met to talk about DRE and job description. Process is started. (Pres, Vice President, Treasurer) Linda Plummer no longer on committee.

Interim Minister Search Committee - Karen Smith-Scott, Liz Dion, Penny Reid

****ACTION ITEM****

Karen will call Christine Purcell this week to get start up information and relay this to the remainder of the board. If possible, will try to do a conference call.

Leadership list - Distributed and discussed.

DRE Position -Discussion. Personnel committee will begin a discussion on best path for moving forward in concert with the identified needs and vision of the church for religious education.

Florida Immigrant Coalition membership - Tabled to next month

Timeline Development Motion - A special meeting should be called to explain to the congregation why a timeline should not be produced at this time and needs the guidance of skilled intermediaries, with motion to rescind/reconsider motion made at Jan 13 congregational meeting to produce a timeline.

****ACTION ITEM****

Penny to contact Tina and ask for notice in EBlast, website, email, attach document with agenda and motion to snail mail to those who don't have computer access and announce from pulpit.

****MOTION****

Move to accept all Inreach portfolio charters (Tessie/Laura)
Motion carries with all in favor.

****MOTION****

Move to accept all Operations portfolio charters presented (Jennifer/Karen)
Motion carries with all in favor.

Any remaining charters to be presented in May.

****MOTION****

Motion to accept all outreach portfolio charters (Tessie/Laura)
Motion carries with all in favor.

****MOTION****

Motion to accept all Stewardship portfolio charters that have been received (Karen/Tessie)
Motion carries with all in favor.

Board Vacancy – LRD asked a number of people. Three members gave consent and their names were presented for consideration.
Gary Rhodes appointed to board with unanimous board consent.

****ACTION ITEM****

Penny will contact Gary Rhodes to notify/verify.

Outside Consultant to work with us to help heal congregation – Two Agencies have been recommended. There has been limited time to investigate them to determine which best suits the needs of the church. Agreed we need more time to consider. Agencies under consideration are:
Greg Kaufman -- Website is www.thedeliberativevoice.com
Bryan Rollins and Shirley Stetson -- Website is www.stetsonrollins.net

****ACTION ITEM****

Jennifer will email both organizations and see what they have to say about our situation and what they might be able to offer.

Personnel Committee Charter

****MOTION****

Move to approve the Personnel Committee Charter (Karen/Tessie)

Discussion

Motion carries with 5 in favor, 0 opposed and 1 abstain

CLC request – to serve alcohol at social function. Request approved under pre-determined limits of last function. CLC will be given permission to carry this forward when planning future events and does not need Board consent for each individual event.

Discussed affinity group acknowledgement.

Sharon Scholl – request for her poetry group to bring the “Poem in your Pocket” event to the church some Sunday in April.

****MOTION****

Move to adjourn @ 9:37 PM (Tessie/Karen)
Motion carries with all in favor.