

# Unitarian Universalist Church of Jacksonville

## December 19, 2018

### Board Minutes

Present: Karen Smith-Scott, Penny Reid, Lara TaVoularis, Tom Larson, Tessie Bond  
Absent: None

Meeting called to order by Tom Larson, Board President @ 4 PM Agenda  
Approved by unanimous consent  
Process Watcher: Penny Reid

Business: Three motions were made, seconded and voted on via electronic means (email) prior to the board meeting for the purpose of establishing necessary roles to conduct business. Those motions were:

1. A motion was brought by Tessie Bond and seconded by Penny Reid to appoint Karen Smith- Scott as secretary to the UUCJ Board of Directors until such time as a new board member agrees to serve as secretary. The motion was adopted by a 3/4 vote - 3 Yes (Penny, Laura, Tessie) and 1 Abstention (Karen)
2. A motion was brought by Tessie Bond and seconded by Penny Reid to appoint Laura Tavoularis as acting Board Treasurer. The motion was adopted by a 3/4 vote - 3 Yes (Penny, Karen, Tessie) and 1 Abstention (Laura)
3. A motion was brought by Tessie Bond and seconded by Penny Reid to adopt the December 9, 2018 Board meeting minutes as amended. The motion was adopted by unanimous vote.

Pre-existing business: Penny was asked to continue as Vice President of the Board on an interim basis until the board was fully seated following the next Congregational

meeting on Jan 13, 2019, at which time the offices of Vice President, Treasurer and Secretary would all be selected for the year. She agreed and the board consented.

New Business: Three items of new business were introduced.

1. Tom has been in communication with Connie Goodbread of the UUA Southern Region regarding the current conflict at UUCJ. He has sent

two letters to her. The first was drafted by Tom and shared with the rest of the board for edits and suggestions, then finalized and shared with the board upon sending. It proposed issues that we would like the UUA's assistance in resolving. The second letter requested that she help in proposing language on how people should handle the UUCJ page on FaceBook. Laura noted that she had not seen this email and Tom admitted that he had not sent it to the remainder of the board as an unintentional oversight. He agreed to forward that communication, as well as any responses, to the full board.

2. Tom notified the board that he has received a request from Phillip to meet. A date and time were proposed and a list of attendees was discussed and agreed upon. A discussion regarding the need to create a process for establishing smart goals for the Minister as per the By Laws was discussed briefly and all agreed that such a process should be created.
3. Tom advised the board that he had received a letter from Tyler asking for specific commitments and undertakings from the board that would allow him, in turn, to commit to negotiating his return to UUCJ as DRE. He advised the board that he had responded to that email and that he would forward to the board both Tyler's letter and his response.

Following these items, Penny advised the board that an agenda for the Congregational Meeting scheduled for 01/13/19 must be posted to the congregation no later than 12/30/18.

The meeting was closed by a review of upcoming meetings, a confirmation of understanding of the decisions and actions items addressed and an evaluation by the Process Watcher.

Tessie Bond departed the meeting at 4:17 as per a previous understanding as she had a previous commitment.

The meeting was adjourned at 4:41 pm.