

MINUTES

Unitarian Universalist Church of Jacksonville Board Meeting October 9, 2018 at 6:00 PM Fletcher Room, UUCJ

Present: Mark Dickens, Laurie Mai, Penny Reid, Laura Tavolieri's, John White, Rebecca Wilcox, Carolyn Fields

Absent: Phillip Baber, Mark Dickens

Guests: Tom Larson, Tessie Bond

Call to Order: 6:09 (Penny)

Opening Words: Laurie

Approval of Minutes: Laura moved to approve; Rebecca second; no discussion; approved unanimously

Reports

Congregational Meeting (Tessie)

- Tessie provided copy of "Congregational Meeting Procedures" and noted need for elections at December meeting
- Amendments to Bylaws will be brought to November meeting in preparation for December meeting (to give advanced notice to congregation)
- Required by Bylaws
 - o Mission Budget
 - o Bylaws (any changes)
 - o Candidates for Board
- Meeting notices provided by email (or U.S. Mail) and by announcements in services
 - o Must note time, place, and agenda
 - o Must be done between 14 and 30 days for meeting
- Any voting must require 20% of membership (50 people)
 - o Requires two lists, one for Jax and one for Fernandina
 - To ensure membership of those voting
 - o Simple majority wins vote
- Tessie will be addressing all issues in section I of handout (I-IV) of "Congregational Meeting Procedures"; she agrees to serve as parliamentarian at December 9 meeting
- Mark will ask two volunteers to count members at meeting (and for a similar task at Fernandina)
- Opening Words & Chalice (Mark will decide who for each)
- John W will need to make motion to accept 2017 congregational meeting minutes (Tessie will send)

Capital Campaign

- Penny made a few comments on Kathleen's behalf (Kathleen could not attend meeting)
- October 18th meeting (3:00pm, Fletcher Room) to discuss the art of "the ask"

Minister (pp. 4-5)

- Additional agenda items (p. 5-6)
 - o FLIC Partnership Request: Laurie to review organization and possible partnership and bring to next meeting
 - o Expanding CMS permissions: Board agrees to give Sunnie Baber permission for use of CMS.
 - o Grant Proposal: Board strongly supports all three avenues but consensus was to focus first on the first two proposals (HIV/AIDS assistance & afterschool/summer enrichment)
 - Suggestion to partner with YMCA (to ensure compliance issues, training, safety/security)
 - o Speaker Series: Board feels that UUCJ may be overextending itself and duplicating speaker series at other localities; concerned that too little manpower/volunteerism to make series successful, especially when/if series to bring in outside speakers
 - o Parking Lot Lights: Talk to David Lafitte (BG); he was working on getting quotes for more lights 1-2 years ago.
 - Capital Campaign could have lighting as part of its improvements.
 - Issue is in BG as current concern
 - Mark noted that some extant lights not working.
 - o BBUUC Audit-Exchange: Finance Committee is in favor of such an exchange. Board has no objections.

DRE

- See attached report
- Questions for Tyler: What are age groups for different groups? Do we have programs in place for each of the groups and if so, what are the program(s)?
 - o Also note need to delete empty columns on attendance reports (skewing mean)
- Policies: sexual harassment, child endangerment, safety: Tyler should examine policies at UUA are other similar institutions and present ideas/policies to the Board
- **Multigenerational Service**: Penny will talk with Tyler about the need for multigenerational service and feasibility of dissolving it or revamping it. Bring back as issue for November meeting.

Church Administration (p. 7)

- See attached report
 - o Virginia has power to assign back-up person to work on membership data

Communications (p 15)

- See attached report

Treasurer Report

- Report provided in writing & supplied at meeting (will be attached to agenda for approval of minutes and submitted to church)
- Budget Workshop November 3rd

Portfolio Board Reports

- Bring canned goods prior to Thanksgiving (Rebecca)
- BG should address leak issue in tool room below Anthony room deck
- CRC should get BG to address bathroom issue; BG should bring proposal to Board

I. New business

- LDC: recommended short list of Board Candidates (meeting will be held Oct 7)
 - o Tom presented nine (9) potential candidates for Board and sought ranking of candidates to reduce workload on LDC in recruiting candidates
- Finance: preliminary review of 2019 Mission Budget (p. 18)
 - o Complete proposed budget to be sent to Board members digitally

II. Old Business

- Disposition of proceeds from Gail Bristol home (Penny) (p 15)
 - o UUCJ will receive roughly \$29,500; Foundation likewise
 - Bring how to use funds to November meeting
 - Should also discuss \$35,000 from DOE
- COM Report: Continuation of Experimental Board Structure (p. 17)
 - o Take to November meeting

III. Announcements

Next Board Meeting - November 13, 2018

IV. Adjournment: 9:17 pm