

MINUTES

Unitarian Universalist Church of Jacksonville Board Meeting March 13, 2018 at 6:00 PM Fletcher Room, UUCJ

Present: Mark Dickens, Laurie Mae, Carolyn Fields, Penny Reid, Laura TaVoularis, John White, David Keel

Absent: Phillip Baber

Call to Order

- Meeting called to order and chalice lit at 6:10 pm

Opening Words

- Penny: “Forget Safety...be notorious”

Approval of Minutes – February 13, 2018

John White

- Laurie moved, Laura 2nd, unanimous approval

Reports –

Foundation Report

- Mary Carter & Bob Irwin present. Mary Carter:
 - Declaration of Intent (how donations to foundation are to be used)
 - Problem misunderstandings re how monies donated to be spent with not knowing about death of member; option of organizing files that could be shared digitally (e.g., Foundation and Church)
 - Tom Ford: Need for better record-keeping; steps have been taken
 - Need 10% capital reserve, a separate line-item for repairs, foundation for extra stuff
 - Need to get word about giving to Foundation to congregation
- Artist (Michael Catrel) – FSCJ faculty in arts, artist to create a chalice memorial/commemorative sculpture
 - Discussed size, two possible location options (N wall beside office or S wall adjacent to main sanctuary entrance)
 - Motion to approve general design, size and location (Mark); second (JW); discussion Approved unanimously with appreciation of Foundation Board

Treasurer’s Report (Laura)

- See Treasurer Summary Report (included with agenda); all financially appears sound

Minister (Phillip Baber)

- Minister report submitted in writing & included with agenda; Phillip on ICARE duties

DRE, Church Administration, Utilization Reports

- Church administration report attached to agenda

Board Reports

Inreach – no report

Operations (David)

- All 2018 charters are in.
- David tried quarterly meetings; little success with various days and times

Outreach (Laurie)

- Need to update responsibility for committees; need to post committee and portfolio structures in social hall (Mark)
- No chair for partner church; change in chair for Social Justice Committee
- \$200 donation paid out to the NAACP and \$200 to the SCLC in lieu of MLK breakfast; \$100 budgeted remains in Misc.
- Penny: request that Personnel Committee to meet March 18th @ church – discuss annual/semi-annual evaluations of church personnel (meeting set)

Stewardship (Carolyn) – No Report

East Nassau (Penny)

- Report attached to agenda packet

Finance Committee (Tom Larson)

- Report attached to agenda packet
- Reports not required in future

I. Old Business –

- Constitution of Church Board
 - 1 Opening due to Ramey departure.
LDC Board recommended one person; Mark requests two or more candidates. Laura noted we could appoint whomever we choose, theirs is but a recommendation. LDC has a short-list that we examined.
 - 2 Proposed change to board structure from current system to two board system (see model proposed at February Board Retreat).
Motion for new structure (Penny); Second (JwW); discussion
 - a. Discussion about change in roles and duties
 - b. Tom L: possible problem in recruiting for Operations Board when there is no vote associated with it; others might be more interested in leading portfolios without obligation/responsibility of voting
 - c. Trial period for new structure; ultimately to be determined by time, experience, and December congregation meeting
Vote: Unanimous vote in favor of motion.
 - 3 Mark: David Keel to take over Stewardship; Carolyn Fields to take over Inreach. Laurie to stay in outreach, maybe be Liaison in new structure.
 - 4 Laurie agreed to be new Liaison.
 - 5 Need someone for Operations and Outreach. John and Mark noted that the three LDC's nominations agreed to serve on board but not to serve on Operations Board (a different role). Would need to clarify different role(s) with Rebecca. Agreement that Rebecca would be most

suiting for Outreach Portfolio. Discussed suitability of Chris Lippincott and Paul Ramey for Operations.

Motion to appoint Rebecca Wilcox to Board with caveat of understanding the new board structure (JwW); Seconded (Laura); unanimous vote of approval.

Motion to offer Operations Portfolio Leader position to Paul Ramey (Laurie); seconded (Carolyn); unanimous vote of approval.

- City wants to broaden bridge (over pond)
 - City offered \$13K, we refused. City came back with offer of \$40K
- Issue of groundskeeper/apartment let per Phillip's letter (see agenda packet)
 - Is apartment livable? Yes (according to Mark).
 - Why have someone living there?
 - Charity (the right thing to do)
 - Presence on campus 24 hours
 - Legal issues/ramifications (need to discuss with attorney to navigate possible legal issues)
 - Need more information about possible tenant
 - Get Phillip to talk to Max Storey (or find another attorney who may know residential law)
- Security Issues update

II. **New business (to be continued)**

- Moving or dissolution of bulletin boards
- Mission Funding 2018
- Board Nomination process (Tom Larson)
- Rob and work for church
- Fundraising committee co-chair
- Laurie and John to meet to see about combining and reducing number of committees
- Policy for use of apartment (charity uses)
- Policies for approval (carried over from last agenda)

III. **Announcements**

- Next Board Meeting - April 10, 2018 John White
- April Opening Words -

IV. **Adjournment**

TO DO: Send all motions to Tom Larson