

MINUTES

Unitarian Universalist Church of Jacksonville Board Meeting February 13, 2018 at 6:00 PM Fletcher Room, UUCJ

Present: Phillip Baber, Mark Dickens, Christina Ramey, Penny Reid, Laura TaVoularis, Laurie Mai
Absent: John White, Carolyn Fields

Special Guest: Brian Paradise

Call to Order Meeting called to order and chalice lit at 6:10 by Penny Reid (Mark Dickens stuck in traffic).

Opening Words Mark Dickens

Property Insurance Proposal – Brian Paradise

- Coverage expires 2/15/2018 (2017 premium approximately \$9800).
- Brian solicited coverage quote from Brown and Brown. Church Mutual had not been writing coverage in Florida, but it now is, and we received quote 1/30/2018, but they do not cover wind; will add wind from another company. Total coverage is competitive, with lower deductibles than Brown and Brown. Includes multi-peril property, liability, and wind-hail (separate quote from another broker, administered by Church Mutual.) Coverage is based on current assessment of \$2,146,000 for value of church.
- Church Mutual is guaranteed by the state of Florida, which Brown and Brown is not. Church Mutual also covers sexual misconduct, which Brown and Brown does not.
- Church Mutual is an A-rated company, as is Brown and Brown.
- Current coverage is Matt Carlucci. Quotation is approximately \$1000 less than Church Mutual, but does not include Florida Guarantee, has higher deductibles, and does not include sexual misconduct. Carlucci's general liability carrier, Guide One, is on "shaky financial ground."

Per Brian, best bet is Church Mutual. Premium is ~\$10,900. If we increase valuation for wind-hail, premium will be approximately \$11,800. We need to move forward quickly. We have to sign a broker record letter, because we're changing brokers. Recommend paying wind-hail up front because of interest payments if payments are extended.

Also per Brian, **need to calendar this for next year so we're not moving on the renewal so late.**

MOTION: Accept Brian's recommendation that we move forward with Church Mutual for church insurance for 2018, paying lump sum for full annual premium for wind-hail plus one quarter of Church Mutual for property/liability, dividing remaining payments quarterly.

First – Laura Tavoularis

Second – Christina Ramey

Unanimously approved.

Mark Dickens will communicate decision to Jennifer Riley.

Approval of Minutes – January 9, 2017

Pending review by Secretary. **Mark to follow up.**

Reports –

President’s Report -- No Report. **This report will be tabled as a discussion item.**

Vice President’s Report – No Report. **This report will be tabled as a discussion item.**

Treasurer’s Report

Written report submitted with agenda.

Minister – Phillip Baber

Written report submitted with agenda.

MLK Breakfast Followup –

No confirmation that donations were actually paid. Ensuing discussion of planning and budgeting for this event.

Outreach Portfolio manager to instruct Jennifer or Judy to insert line item into budget for Justice committee, and allocate MLK breakfast or donations to NAACP and SCLC (\$200 each) to this committee.

Fleming Walk Re-Dedication – Sunday, February 25. Congregational Life volunteers assisting with planning for this event. **Authorize Jennifer to get estimates for memorial plaque.**

Administrator Report

Written report submitted with agenda. **Board has authorized setting up Amazon account (December minutes.).**

DRE, Church Administration, Utilization Reports

Written report from Tyler Burley submitted with agenda.

Board Reports

– PORTFOLIO REPORTS: (Reports by exception only.)

Inreach

Written report submitted with agenda.

Christina Ramey

Operations

Written report submitted with agenda.

David Keel

Outreach

Discussion of special collections process. Laurie will follow up.

Laurie Mai

Stewardship

Written report submitted with agenda

Carolyn Fields

East Nassau

No update

Penny Reid

Vision Task Force

Mark Dickens

I. Old Business –

- A. New Staff Policies:
i. Non-monetary Donation

POLICY FOR NON-MONETARY DONATIONS TO UUCJ

Any unsolicited non-monetary donation offered to UUCJ must initially be approved by the Administrator and Senior Pastor. They will determine which, if any, committee needs to be part of the decision-making process to accept or reject the donation.

MOTION: Approved

- ii. Policy for Artist Performances Sponsored by UUCJ (add verbiage)

MOTION: Tabled

- iii. Policy for Outside Contractors at UUCJ (add verbiage)
Mark and Phillip will work on policy on 2/14/18

- B. **South Wing Roof (Task Force)** Mark Dickens
No update. Moving forward with contract.

- C. **Capital Campaign** Laura TaVoularis
Kathleen McKenzie has agreed to be chair. Preliminary meeting held.

II. New business

- A. ZOOM – Discussion, per Phillip’s recommendation. Approved, with expense from Administration miscellaneous budget.

- B. Communications Director –

MOTION: Approve appointment of Christina Ramey to interim Communications Director, effective January 1, 2018.

First: Penny Reid

Second: Laurie Mai

Unanimously approved, with one recusal.

Personnel Committee tasked with conducting a search for permanent Communications Director to be completed no later June 1, 2018.

III. Announcements

- Next Board Meeting - March 13, 2018 John White
March Opening Words

IV. Adjournment

- a. Adjourned at 9:30 p.m.

