

Unitarian Universalist Church of Jacksonville
Board Meeting Minutes
May 1, 2017

BOARD MEMBERS IN ATTENDANCE: Phillip Baber, Mark Dickens (via phone), Samantha Ledyard, Kathleen McKenzie, Christina Ramey (via phone), Laura TaVoularis

ABSENT: Tessie Bond, David Keel,

OTHERS IN ATTENDANCE:

ORDER OF BUSINESS

I. **CALL TO ORDER/OPENING WORDS** - The meeting was called to order at 6:04 p.m. by Samantha Ledyard, President. Samantha offered the opening words.

II. **APPROVAL OF MINUTES**

MOTION: (McKenzie/TaVoularis) - To approve the Board meeting minutes of March 2017. Approved 4-0.

III. **REPORTS**

A. Minister, DRE, Church Administrator and Church Utilization Reports – Baber sent his electronic reports ahead of the meeting.

- Phillip asked for a motion to engage Rev. Ron Hersom for a Sunday Service this coming summer. (McKenzie/TaVoularis). Approved 4-0
- Phillip also asked that the Board address as soon as conveniently possible the need for a published set of revised church policies.
- Phillip also addressed the need for additional gray hymnals. Discussion led to conclusions 1) to wait to see if some come in from request; 2) until after GA; and 3) to perhaps put a notice in UU World to see if other congregations have extras.
- Phillip also reminded the Board of procedures to fill Samantha Ledyard's position on the Board.
- Phillip was then dismissed to go home to get well.

B. President's Report

- Samantha indicated that the Attorney representing us to DOT on eminent domain issue is Bruce Humphrey, and he is looking for someone from the church to meet with him and the DOT.
- Samantha replied (via email) to inquiries about new restroom policy from Jeff Funderburk.
- At the end of the meeting Samantha Ledyard stated she was resigning effective after today's meeting.

C. Vice President's Report – No Report.

D. Treasurer's Report – Kathleen McKenzie electronically submitted the Treasurer's Summary Report and other related financial documents. In her summary report, she stated that the Church is currently fiscally sound.

E. DRE Report-

- Kathleen McKenzie, Treasurer, replied to Tyler's request that donations to Youth Group from Earth Day be put into DRE Account. Kathleen indicated that this is not possible since there is no Committee Income Accounts. She will email Tyler with an explanation.

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F. Board Reports –

1. **Inreach** – David Keel—No report
2. **Operations** – Mark Dickens--No Report.
3. **Outreach** – Christina Ramey—No Report
4. **Stewardship** – Laura TaVoularis—indicated she had revised Charters for committees. She also stated that Mission Funding had no formal Chair yet, Fundraising Chair, Elizabeth Anthony had resigned from Fundraising Chair, which needs to be reported to LDC.
5. **HR Committee** – No Report.
6. **Staffing Task Force** – Tom Larson sent the Board the task force's minutes of the last meeting as well as a report. Bond went over the report highlights. There were no questions.
7. **Vision Task Force** –No Report.
8. **Triennial Survey Task Force**—Mark reported final version is ready for roll-out in October.

IV. OLD BUSINESS

- A. **2017 Committee Charters**—Laura turned in some revised ones from Stewardship.
- B. **Lighting Plan** – David Laffitte reported it is a work in progress getting bids and looking into possibility of solar lights. David Laffitte and Kathleen McKenzie stated that a new roof on South wing was needed soon. After an inspection tour with Leslie Gould—in which four or more major areas of deterioration were noted—the issue moved up in priority for Campus Renewal Committee. The Board has asked David to seek quotes for new roof.
- C. **Fleming Nature Walk** – McKenzie reported on new bid, but indicated no one had gone to see previous work by R.H. Harris Co. She indicated that B& G should do that and get a third bid.
- D. **Committee Appointments** –Samantha indicated that LDC needed to bring nominations for Chairs to the Board.
- E. **Keepers of the Church**-- David Laffitte brought copies of new Keeper of the Church Charter. Discussion followed about which portfolio it should be in—or whether KoCC should report directly to the Board. Tabled until next Board meeting.
- F. **Other** –
 - Bid for Broward/UUCJ sign came in from Shack Precision Signs at \$1935.00. Kathleen made a motion to proceed with sign construction, Laura TaVoularis seconded. **(McKenzie/TaVoularis) Approved 4-0.**
 - GA Delegates—Samantha stated: 1 delegate per 50 members, therefore UUCJ could name 4—maybe 5 delegates. Laura TaVoularis will be one.

V. NEW BUSINESS

- A. **Safety Task Force forms for volunteers**—Samantha Ledyard indicated forms will be passed to Tyler for examination.
- B. **UUCJ Partner Organizations:** Girls Rock, Jacksonville and Arlington Heights Elementary School: Mark Reported Play Day at AHES is last week in May.

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C. Minister's Discretionary Fund – The funds donated to Phillip Baber in his capacity as UUCJ minister will be allocated to the Minister's Discretionary Funds.

D. Other – There was no other new business.

VI. ANNOUNCEMENTS

- The next Board meeting is Monday, June 5, 2017.
- June Opening Words – Kathleen McKenzie

VII. ADJOURNMENT

MOTION - (McKenzie/Dickens) – To adjourn. **Approved 5-0.**

There being no further business the meeting was adjourned at 8:51 p.m.

Respectfully Submitted,

Kathleen McKenzie, Acting Secretary