

MINUTES

Unitarian Universalist Church of Jacksonville Board Meeting April 10, 2018 at 6:00 PM Fletcher Room, UUCJ

Present: Phillip Baber, Marc Dickens, Laurie Mai, Penny Reid, Laura TaVoularis, John White, Rebecca Wilcox

(visiting: Lois, Tom L)

Absent: Carolyn Fields, David Keel

Call to Order: 6:06 by Marc

Opening Words: Marc; remembering those less fortunate

Approval of Minutes: Rebecca made motion; Laurie second; all approved

Reports –

Treasurer's Report (Laura) – attached to agenda

- Keeping eye on pledges verses intake; intake starting to match pledges
- Up-front costs paid re cash on hand (yearly costs paid already suggesting deficit that does not really exist)
- Question re partner church funding & special collection

Minister (Phillip Baber) – attached to agenda

DRE, Church Administration, Utilization Reports – attached to agenda (p 17-19)

Communications – attached to agenda (p 20)

- Communications director requesting budget line item for various expenses re software
 - o Comm Dir. can make purchasing decisions
 - To consult with Tech Committee regarding any major tech expenses
- Marc: need a policy on upgrading tech

Portfolio Board Reports (Laurie)

- Met for first time last week
- Policy Board Reviewed their charter

Discussion:

- Email policy for Portfolios
- Need to move to Google platform
- Need for Committee annual reports

Inreach

~~**Operations**~~ (David)

~~**Outreach**~~ (Rebecca)

Delete per experimental Board structure

~~**Stewardship**~~ (Carolyn)

~~East Nassau (Penny) (p 34)~~

~~Finance Committee (Tom Larson)~~

I. Old Business

Committee on Ministry Assessment Proposal (p 40)

- Assessment tool to evaluate Board structure experiment
- Discussion on merits of evaluation
 - Marc wants additional data points for evaluation; possible task force to work with COM on questions?

Motion to accept COM as an assessment tool (Rebecca); Seconded (Laurie)

- Laura: need to have external group (COM) to evaluate board structure change. Vote unanimous.

Motion to authorize/create task force to create additional/supplemental assessment tool as necessary by April 24, 2018 to be approved by email by board (Penny).
Seconded by Rebecca. Vote unanimous.

Board Nomination process (p 22)

- Excellent tool for Board vacancies (vote on it as is)
 - Possible need for shorter tool for emergency vacancies
- Board approves of tool

Charter Approvals

- Portfolio Board has reviewed respective portfolios
- Recommendation (Phillip): Policy Board to provisionally approve of recommendation of Portfolio Board. Second (John). Vote: Unanimous in favor

Mission Funding 2018

- Sunny Baber willing to lead (probably for 2-3 years)

Fundraising committee co-chair

- No new news
- Darlene Larson may be willing to serve (needs to be asked (by David Keel))

Policy for use of apartment (charity uses)

- Need for legal ramifications of leasing apartment (to be presented by advocate for said use of apartment)
 - To be presented to Board
 - Rebecca: ask insurance agent for church

II. New business

Policy for earmarked money donations to UUCJ

- Motion to approve (John); seconded (Penny); vote unanimous approval

Policy for Non-Monetary Donations

- Motion to approve (Penny); seconded (John); vote unanimous approval

Policy for Artist Performances Sponsored by UUCJ

Policy for Obtaining Outside Contractors for Work at UUCJ

Progress for Amazon Smile Program?

Tabled for May 2018

Moving or dissolution of bulletin boards

Rob - work for church

Cat feeding

Tyler AREC (future agenda)

III. Announcements

- Next Board Meeting - May 8, 2018

IV. Adjournment

Motion to adjourn (Laura); seconded (Rebecca); unanimous approval