

Unitarian Universalist Church of Jacksonville
Board Meeting Minutes
March 6, 2017

BOARD MEMBERS IN ATTENDANCE: Phillip Baber, Tessie Bond, Mark Dickens, David Keel, Samantha Ledyard, Christina Ramey, Laura TaVoularis

ABSENT: Kathleen McKenzie

OTHERS IN ATTENDANCE: Mary Carter, Brett Hinman, Karen Kempf, Rob McKennon

ORDER OF BUSINESS

I. **CALL TO ORDER/OPENING WORDS** - The meeting was called to order at 6:04 p.m. by Samantha Ledyard, President. Phillip Baber offered the opening words.

II. **APPROVAL OF MINUTES**

MOTION: (Bond/Keel) - To approve the Board meeting minutes of February 6, 2017. Approved 4-0.

III. **REPORTS**

A. **UUCJ Foundation** – Mary Carter gave a status report on the Foundation. Carter stated that at the end of 2016 the value of the True Endowment was \$464,826 and of the Fleming Fund was \$20,118. Carter also covered contributions and the distributions the Foundation has made over the years up through the end of 2016. The 2017 Foundation distribution to UUCJ is \$18,593. Carter suggested that the Board consider using the distribution money to support special projects or specific programs. Barber posed a hypothetical question as to whether a salary change for the Director of Religious Education or allocating money for the children’s religious education program could be considered a special project for Foundation distribution moneys. Carter stated that it would and supported the idea. Carter also brought up a chalice design for the Board’s possible adoption and to be placed on the wall at the entrance of the Church. How to apply moneys distributed to the Church by the Foundation is up to the Board. Adoption of a new chalice design has to go through the process established by the Keepers of the Church committee created by the Board December 5, 2016.

B. **President’s Report** – Ledyard referenced her electronic report and thanked the Board members who attended the LDC workshop February 18. Ledyard informed the Board that FDOT was acquiring frontage property to develop a city sidewalk. This is an eminent domain issue and she stated that Max Story would be helping with this issue to ensure fair compensation.

C. **Vice President’s Report** – No Report.

D. **Treasurer’s Report** – Kathleen McKenzie electronically submitted the Treasurer’s Summary Report and other related financial documents. In her summary report, she stated that the Church is currently fiscally sound. Her report also included information related to determining the appropriate amount of property and liability insurance for the coming year.

E. **Minister, DRE, Church Administrator and Church Utilization Reports** – Baber sent his electronic reports ahead of the meeting. There were no questions.

F. **Board Reports** –

1. **Inreach** – David Keel gave a brief report. Karen Kempf, LDC Chair, reported on the Council’s activities, program evaluations, budget and the Council’s continuity. Kempf and the Board discussed the LDC Charter with the Board making several

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suggestions regarding possible changes to the charter, Kempf will follow up on the changes and will re-submit the charter for approval in April.

2. **Operations** – No Report.
3. **Outreach** – Christina Ramey went over her report and noted the charters she had received. The Board discussed the Arlington Food Bank and the possibility of it being considered under Special Collections. It was agreed that the Arlington Food Bank would be grandfathered in through the end of December 2016 and would then be considered as of 2017 a member's proposed social justice project outside the portfolio structure and would have to then submit a ministry furthering proposal for approval as established by the Board February 6, 2017.
4. **Stewardship** – Laura TaVoularis went over her report and noted the charters she had received. The Campus Renewal Committee was discussed and Board members addressed the possibility of considering this committee as part of the B&G Committee. Rob McKennon will discuss the suggestion with David Laffitte. TaVoularis also discussed the Mission Funding Committee.
5. **HR Committee** – No Report.
6. **Staffing Task Force** – Tom Larson sent the Board the task force's minutes of the last meeting as well as a report. Bond went over the report highlights. There were no questions.
7. **Vision Task Force** – The vision task force is continuing to work on developing a vision statement with the help of Mike Plummer.

IV. OLD BUSINESS

- A. **Printer Report** - Tabled.
- B. **Lighting Plan** - Tabled
- C. **Fleming Nature Walk** – McKennon asked about the walk and whether volunteers could help. Ledyard noted that McKenzie is working on getting help to repair it and added that any volunteer help with clearing and removing trees would be welcome.
- D. **Committee Appointments** – Ledyard stated that on Sign-Up Sunday, several members had volunteered for the Mission Campaign but that we had not had much luck with the Capital Campaign. She asked Board members to recommend possible volunteers if they knew of any.
- E. **Other** - Bond reported on the status of the Triennial Survey. Bond explained what had already taken place and shared the timeline with the Board. Mike Plummer, who has been helping this task force, provided the 2008 and 2013 survey copies and she stated that the task force was reviewing the questions. Once a draft version is created, it will be presented to the Board for feedback and further action.

V. NEW BUSINESS

- A. **Electronic Vote Certification: Bookkeeper** – The Board had electronically voted on the motion to offer Julie Anderson the part-timer bookkeeper job for only 10 hours per week at \$20.00 per hour and no benefits. The Board adopted the motion unanimously.

MOTION: (BOND/TAVOULARIS) – To certify the result of the electronic vote recommending the Board offer Julie Anderson the part-timer bookkeeper job for only 10 hours per week at \$20.00 per hour and no benefits. 5-0.

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B. UUCJ Partner Organizations: Girls Rock, Jacksonville and Arlington Heights Elementary School:

MOTION: (BOND/RAMEY) – To recognize Girls Rock, Jacksonville as a UUCJ partner. Adopted 5-0.

MOTION: (BOND/DICKENS) - To recognize Arlington Heights Elementary School as a UUCJ partner.

C. Minister’s Discretionary Fund – The funds donated to Phillip Baber in his capacity as UUCJ minister will be allocated to the Minister’s Discretionary Funds.

D. Other – There was no other new business.

VI. ANNOUNCEMENTS

- Portfolio Leaders need to get their Charters together so they may be Board approved at the April meeting.
- The next Board meeting is Monday, April 3, 2017.
- April Opening Words – David Keel
- Keel will ask David Johnson if he is interested in chairing the DENOMINATIONAL AFFAIRS COMMITTEE and help with organizing attendance at the General Assembly.

VII. ADJOURNMENT

MOTION - (Bond/Ramey) – To adjourn. Approved 5-0.

There being no further business the meeting was adjourned at 8:51 p.m.

Respectfully Submitted,

Tessie Bond, Secretary